

— **SAFE ZONE:**

All critical elements (text, images, graphics, logos, etc.) must be kept inside the blue box.

Keep all elements away from the blue line (Safe Zone).

— **TRIMMING ZONE:**

Please allow 0.125 inches cutting tolerance all around. We do not recommend having borders due to shifting in the cutting process, which may cause borders to appear uneven.

— **BLEED ZONE 0.125 inches on the sides 0.5 inch on the bottom:**

Make sure to extend the background images or colors all the way to the edge of the black outline, but avoid the red areas.

IMPORTANT

Please remove our guidelines/instructions before submitting your files, or else they will be printed. All text should be converted to outline.

**Final Size: 8.5 inches x 11.875 inches Vertical
Size with Bleed: 8.625 inches x 12.375 inches**

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0.5"



This area should be clear of any critical information such as text, images, graphic elements, logos, etc. Extend the background to the edge of this area.